# How to Submit the FR Y-6 on Reporting Central

## Initial Submission

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## FR Y6 File Naming Convention

When an attachment is added for the FR Y-6, you will be asked to make a series of selections based on the attributes of the file(s) that Reporting Central will use to create the file name. The RSSD and as-of date will automatically be added to the file name based on the institution.

- Reporting Central will give you an error message if you choose options that will create a file that has a filename that matches an already attached file.
- Remember: To complete the file attachment process after clicking the Upload button, you must click the Done button at the bottom of the following screen. If you click Cancel, all file uploads will be canceled.

Add Attachment				
Add Attachment Report Type Data Definition Reporting Schedule Data Classification Document # Total # Of Documents File:	FRY6   Full   Initial   Public   1   1	Browse		
			Upload	Cancel

#### Attachments Attachment was successfully uploaded. Add Attachment **Ourrent Attachments:4** Delete Replace Partial Initial Public 20181231 1 of 2.pdf FRY6 Delete Replace FRY6 Full Initial Confidential 20181231 1 of 1.pdf Delete Replace Full Initial Public 20181231 1 of 1.pdf FRY6 Delete Replace Full Revised Public 20181231 1 of 1.pdf FRY6 Done Cancel

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Build: 4.2.0	
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	Processing your request, please wait



This is a time-stamped copy of the report you just filed. This is the copy of your report that has been accepted by the Federal Reserve Bank and will be treated as your official submission. Print the report, examine it for accuracy, sign it and retain it in accordance with all applicable record retention requirements. If you submitted this report in error, or you find that your report is not accurate, please submit a revised report as soon as possible. You should refer to the report instructions for report-specific guidance regarding the maintenance of manually signed and attested copies in your files.



Current Attachments: 1

# How to Submit a Revision if Required

#### **Reporting Central** Central Bank **Central**<sup>ss</sup> Accessibility (off) . Logoff Build: 4.2.0 User Name: Reporting Status ✓ Select Reporter: Reporter ID: Home $\checkmark$ Series: Welcome to the FRB Reporting Central Home Page. This page displays the status of the current asof date for all reports that you are authorized to subnit. Status for prior asof dates is also displayed if there is any pending activity. 12/31/2017 Asof Date: SFRY6(FRTD) Asof Date **Recent Activity** 12/31/2017 Report submitted View 1 Specify a file to upload View Report Activity for All Asof Dates File: Brow se... S FRY9SP(BHSP) Asof Date **Recent Activity** 12/31/2017 Report does not exist Search for a Report Enter 06/30/2015 Report does not exist Enter 12/31/2014 Report does not exist Enter Reporter ID: View Report Activity for All Asof Dates All Series 🗸 Series: Asof Date: O Most Recent O Other Reports Latest Version for Reporter O Reporters with Missing Report O Advanced Search Search

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Follow the same procedures to browse, upload, and submit as done in the initial submission. Please note that the name of the file will need to include "Revised" as seen above.